

Basildon & District Society of Association Referees

Constitution & Rules

1. Name

The society shall be known as The Basildon & District Society of Association Football Referees and shall consist of; Registered Football Referees and Ex Registered Referees who automatically have the right to Membership or Junior Membership - subject to the approval of The Committee. Life Members shall be recommended by the Committee and voted upon at the AGM. Honorary Members shall be approved by The Committee. Honorary Members shall have no voting rights. No Honorary Member may hold a formal position on the Committee.

2. Objective

- A) To improve the status of Referees in the County
- B) To improve the standard of Refereeing in the County
- C) To promote a closer relationship between Referees and the Football Association
- D) Liaison with other kindred Societies or Associations.
- E) To watch and promote the interests of its members
- F) To promote free and easy discussion by its members
- G) To enable its members and Associates to attend lectures on the game
- H) The ongoing education & development of members

3. Subscriptions

A) Subscriptions shall be decided by the Committee at the February Committee Meeting and adopted at the following AGM and such subscription shall be payable no later than the 30th June following the AGM. The Society and its elected officers will not be held liable for non – payment of monies due in respect of member affiliation fees, to either County or National Associations, or Insurance premiums, where the annual subscriptions are received by The Treasurer or his appointed deputy after 30th June of any year.

B) Referees becoming New Members of the society on or after 1st January will be required to submit the normal fee but this will cover their Society fee for the following season. The RA and the ERA part of the subscription will still be due as normal. All conditions apply providing that they have submitted re – registration forms to the Honorary Treasurer or his appointed deputy before the 30th June of the relevant season.

C) The society shall remit such moneys to the National and County Associations in respect of all active and Life Members of the Committee, and any individual member who wishes to maintain membership of the National and County RA.

D) Junior Members to be eligible for subsidised subscriptions, should be defined as those members who as at 30th June annually are over the age of Fourteen years and under the age of Eighteen years.

4. Officers

A) Officers of the Society who shall be nominated and elected at the AGM shall be: President, Vice Presidents, Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, In Service Coaching Officer, Assistant In Service Coaching Officer, Social Secretary, Supplies Officer, and Webmaster.

B) The Society shall be managed by the following Officers: President, Vice Presidents, Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, In Service Coaching Officer, Assistant In Service Coaching Officer, Social Secretary, Supplies Officer, and Webmaster. Apologies for absence at Committee meetings must be notified to the Secretary.

Any officer failing to attend two consecutive Committee meetings may be asked to explain their absence to Committee and could be asked to resign.

C) In the case of an emergency, a sub committee shall be formed consisting of ; The Chairman, Secretary, Assistant Secretary and Treasurer, who shall have the power to decide on the issue or issues in question and the decision will be termed as one having been made by the Officers of the Society and binding thereon.

D) Officers duly elected may hold no more than two positions at one time.

5. Alterations to Rules (AGM)

Any alteration to rules being necessary, notice of the proposal must be submitted to the Committee, sent in writing to the Secretary, together with the name of the proposer and the seconder of any such amendment, 28 days prior to the AGM

6. Elections

A) Society Officers, The Committee, ERA Delegates, a three person Benevolent Panel and two Auditors shall be elected at the AGM. No member shall be elected to any post in their absence unless he has given written consent to nomination before the AGM. No member of The Committee shall act as an Auditor.

B) Nominations for the bestowal of new Life Memberships and the election of new Vice Presidents will only be submitted to the AGM after the approval of The Committee.

Nominations must be made on the appropriate form and a supporting statement by the proposer as to why the individual concerned is worthy of the nomination must be present. Members will also be able to ask questions of the proposer from the floor at The AGM if the nomination is submitted by The Committee.

C) Nominations for officers and New Life Membership must be submitted on the standard form available from The Secretary together with the name of the proposer and the seconder, 28 days prior to the AGM. The form must have the consent of

the nominee. In the event that no nominations are received within the correct time scale, nominations may be taken from the floor at the AGM. The nominee must be present at the AGM unless extenuating circumstances exist and The Secretary has been advised prior to the AGM.

D) With the exception of President, Chairman, Secretary and Treasurer, all positions within Committee may be held by more than one person if elected by the Membership.

Any combination of President, Chairman, Secretary and Treasurer may not be held by an individual simultaneously.

E) Where more than the appropriate numbers of nominations are received for a position, a vote by secret ballot will be held at the AGM to decide the outcome. In the event of a tied ballot ALL candidates with the same, highest, number of votes will be deemed “elected” with the exception of President, Chairman, Secretary, and Treasurer. In respect of the President, the Chairman shall have the casting vote. In respect of the Chairman, Treasurer, or Secretary, the President shall have the casting vote. If this is not possible, the vote shall be decided by the toss of a coin.

F) Any nomination from the floor is correctly proposed & seconded; a written nomination form must be subsequently completed and passed to the Secretary.

7. Co-Option

The Committee shall have the power to co-opt additional Committee Members.

8. Voting & Management of the Society

A) Meetings shall be convened as approved by Committee.

B) AGM. Four weeks notice shall be given of the AGM. The order of business shall be;

1. Apologies
2. Minute of last AGM
3. Matters Arising
4. Correspondence
5. President's Report
6. Chairman's Report
7. Secretary's Report
8. Treasurer's Report
9. Other Reports.
10. Proposed alterations to rules (if any)
11. Election of President (if applicable)
12. Election Vice Presidents
13. Election of new Life Members
14. Election of Chairman

15. Election of Officers

- Vice Chairman or Chairmen.
- Secretary
- Assistant Secretary or Secretaries
- Treasurer
- In Service Coaching Officer (s)
- Assistant In Service Coaching Officer (s)
- Social Secretary or Secretaries
- Supplies Officer (s)
- Webmaster (s)

16. Election of Two ERA Delegates

17. Election of three persons Benevolent Fund

18. Election of Two Auditors

19. Adopting the Subscription for the coming season

20. Any Other Business (of which due notice has been received)

C) The AGM will be held prior to the 30th June

D) Special meetings, for all Special General Meetings, a minimum of 7 days notice, with a clear indication of the business to be transacted, shall be given to Members. A special General meeting may be called by The Committee or by The Secretary on receipt of a request in writing from a minimum of twelve Members who must attend

E) Committee Meetings, when required, shall be held prior to the monthly meetings at the discretion of The Chairman and Secretary.

F) A Quorum shall consist of four Officers Plus a Chairman

9. Financial Year

The financial year shall be from the 1st May to 30th April each season.

10. Matters Arising

Matters arising which are not provided for in these rules shall be decided by The Committee, whose decision on all questions shall be final.

11. The President, Life & Honorary Members

A) The role of President shall be honorary and therefore non voting. The President shall be elected for a term of 5 years. On completion of each 5 year period the incumbent President may be re-nominated if he / she wishes in accordance with Section 6

B) New Life Members shall be proposed by the Committee at the AGM and the Members will vote on that proposal in accordance with Section 6.

- C) Honorary Members shall be proposed and voted on by The Committee
- D) Life or Honorary Members who express the wish to discontinue membership shall have their wish granted
- E) Life Members will be notified on their Election to Life Member status and also be informed that they will be required to complete the Annual membership form and that failure to do so **could** result in their Life Membership being revoked as The Society would be in breach of the contract which they hold with both the Essex RA and The National RA

12. The Benevolent Fund

- A) The society will maintain a Benevolent Fund for the benefit of the Members.
- B) The Benevolent Fund will be administered in accordance to its own Rules which shall be approved at the AGM. Changes to those rules will follow an identical procedure to those set out in rule 5.

(Updated following AGM May 2010.)